

Message

From: Campbell, Ed [Campbell.Ed@epa.gov]
Sent: 2/13/2018 3:06:38 PM
To: Leckner, Erik [Leckner.Erik@usepa.onmicrosoft.com]; Madhavan Nair Kamala Devi, Rakhi [madhavan-nair-kamala-devi.rakhi@epa.gov]
CC: Page, Alison [Page.Alison@epa.gov]
Subject: Moving Forward on EMP - Roles and Expectations

Importance: High

Hi Rakhi and Christian,

It occurred to me that I haven't really spoken with the two of you about your roles on the project, how I expect / hope you will work together, etc. This is a little easier for me with our BA's (Colleen and Lawanna) because they are in the building with me – I apologize for neglecting the two of you.

First and foremost, I want to make it clear that there is no hierarchy between you two – you are both on an equal playing field as the Java developers for this project. Ali and I have discussed and agree that while the previous contract labeled a "lead Java developer" and "Java developer", we are eliminating those titles so there is more of a redundancy between the two of you. Our eventual goal is to have the two of you fully able to back one another up, in the event of a vacation or other leave of absence. We would also like to work it out so that you two QA one another (especially for release-level updates), and that's something we'll discuss as we move forward.

Currently, you report to Ali for 'personnel management' and to me for 'project management'. We are in the process of moving the two of you under me for 'personnel management' as well. That change should be taking place within the next two weeks. Ali will still be available if need be as she is my personnel manager, but otherwise you should come to me with questions in both arenas.

As far as Java development tools on your laptops; there are no requirements that we are going to push on you. As long as the end product is the same when it reaches the staging environment, you can use whatever individual setups and supporting tools you are comfortable with.

When you are both up and running with your administrative rights and local environments, you can both begin to pick and choose the O&M tickets you work on from our JIRA backlog. There is no priority of assignment (IE – Rakhi approves Christian working on a ticket or vice versa). Just assign the ticket to yourself in JIRA so that it is clear you have assumed ownership. Whoever is available to fix an item can fix it, sooner the better. When we start development Sprints, the three of us (at a minimum) will meet with Rob to select the scope for the Sprint. The two of you will be able to pick and choose, and agree who works on what tickets – based on your strengths and interests. I hope that we can evenly share the desirable and undesirable work evenly between you two.

Please let me know if you have any questions – and we can certainly discuss this further on the call with Ali tomorrow.

Thanks,
Ed Campbell
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